

The Episcopal School of Dallas Admission Application



ESD
Pre-K, Kindergarten,
Primer / First Grade
2011-2012



Application for Admission

To begin the application process for the 2011-2012 school year, please complete and submit the Application Information Form, the Visit and Evaluation Registration form, Parent Statement and the \$100 fee by the stated deadline. The Pre-Kindergarten and Kindergarten application deadline is Friday, November 12, 2010. The Primer/First Grade application deadline is Friday, January 7, 2011.

Application Fee

The ESD application fee for Pre-Kindergarten, Kindergarten, Primer and First Grade is \$100 and is due upon submitting the initial application forms. An additional fee for third party testing is also required – please see the testing section on this page for more information.

ADMISSION TESTING PARTS I AND II

Part I

ESD, along with several other ISAS schools, participates in the **CATS** testing program. This third-party consortium testing allows candidates applying to two or more of these schools to complete the testing one time and have the scores forwarded to all the schools to which the child is applying. Each applicant should schedule this testing at the earliest possible date. Spaces for testing are allotted on a first-come, first-served basis, so it is very important to complete this testing at the earliest possible date. More detailed information regarding this testing and how to schedule your child's appointment is included with this packet of information. The \$275 **CATS** testing fee is paid directly to the testing agency.

Part II

Pre-Kindergarten, Kindergarten, Primer and First Grade applicants must also attend an evaluation and visit session at ESD. These visitations will include a developmental or achievement based evaluation and a supervised play session. Please refer to the appropriate section on the Visit and Evaluation Registration page.

Program	Application Deadline	ESD Visitation and Evaluation Day(s)
Pre-Kindergarten	November 12, 2010	January 22, 2011
Kindergarten	November 12, 2010	December 4, 2010
Primer/First Grade	January 7, 2011	January 8 or January 15, 2011

Records Release Form

Parents must sign and forward the Records Release Form to an official at the applicant's current school. The applicant's school should return the requested materials directly to the Office of Admission by the stated deadlines.

Confidential Teacher Evaluation Form

Please provide the applicant's current teacher with the confidential teacher evaluation form after November 1, 2010. The teacher is asked to return the evaluation form directly to the Office of Admission by the stated deadline.

Birthdate Guidelines

Pre-Kindergarten applicants – birthdate must fall between 6/1/06 and 9/1/07

Kindergarten applicants – birthdate must fall between 6/1/05 and 9/1/06

Primer applicants must turn six years old between 2/1/11 and 9/1/11

First Grade applicants must turn six-years old on or before 9/1/11

Tuition Assistance

Students entering Primer/1st grade through 12th grade are eligible to apply for tuition assistance. Families who plan to apply for assistance should indicate this on the back of the Application Information Form. Tuition assistance materials will be mailed to accepted candidates on March 11, 2011. For more information on this process, please contact the Director of Admission and Financial Aid.

Application Information Form

For office use only:
Rcd. _____ Fee. _____



Pre-K, Kindergarten, Primer/First Grade

2011-2012

Pre-K/K Deadline: November 12, 2010

Primer/First Grade Deadline: January 7, 2011

APPLICANT INFORMATION

Applicant's Name _____
First Middle Last Preferred Name

Street Address _____ City _____

State _____ Zip _____ Home Telephone _____

Male _____ Female _____ Candidate for Grade _____ Present Grade _____

Birthdate _____ Social Security Number _____

APPLICANT'S FAMILY INFORMATION

Name of Parent One Dr. Mr. Mrs. Ms.

Name of Parent Two Dr. Mr. Mrs. Ms.

Last First MI

Last First MI

Preferred Name _____

Preferred Name _____

Relationship to Applicant _____

Relationship to Applicant _____

Address _____

Address _____

Number Street

Number Street

City State Zip

City State Zip

Home Telephone # () _____

Home Telephone # () _____

Cellular Phone # () _____

Cellular Phone # () _____

Work Telephone # () _____

Work Telephone # () _____

Email Address _____

Email Address _____

Occupation _____

Occupation _____

Employer _____

Employer _____

Stepparent Name _____

Stepparent Name _____

Dr. Mr. Mrs. Ms.

Dr. Mr. Mrs. Ms.

Applicant lives with _____

During the application process, we can only send correspondence to one address.

If parents are divorced or separated, to whom should admission correspondence be sent?

Mother _____ Father _____

CURRENT SCHOOL INFORMATION

Current School _____ Street Address _____

City _____ State _____ Zip _____ Telephone _____

Principal/School Head _____ Years Attended _____

Personal Information *(optional)*

_____ African/African American/Black
_____ Biracial/Multiracial
_____ Latino/a
_____ Other

_____ Asian/Asian American or Pacific Islander
_____ Caucasian
_____ Native American or Alaskan Native
_____ Middle Eastern American

1. Is the applicant a sibling of a currently enrolled ESD student? Yes ___ No ___
If yes, please state name and current grade _____
2. Did the applicant's mother or father graduate from ESD or attend the former St. Michael School through grades 4, 5 or 6? Yes ___ No ___
Mother _____ Father _____
Name of alumnus/a _____ Class of 19 _____
(If mother is alumna, please write full name including maiden name).
3. Has the applicant applied to ESD previously? Yes ___ No ___
If yes, for which academic years _____
4. Religious Preference (optional) _____
If Episcopalian, please provide parish name _____

TUITION ASSISTANCE

Are you interested in applying for tuition assistance? Yes ___ No ___

Tuition Assistance materials will be mailed to accepted candidates on March 11, 2011.

APPLICATION FEES AND DEADLINES*

Beginner: Include the \$100 application fee with the Application Information and Evaluation and Visit forms. Application deadline for Beginner is Friday, November 12, 2010.

Pre-Kindergarten, Kindergarten and Primer/First Grade: Include the \$100 application fee with the Application Information and Visit/Evaluation Registration Forms. An additional fee of \$275 will be paid directly to CATS (the third party testing organization). Application deadline for Pre-K and Kindergarten is Friday, November 12, 2010. The application deadline for Primer/First Grade is Friday, January 7, 2011.

Grades 2 through 4: Include the \$100 application fee with the Application Information and Test Registration Forms. Application deadline for Grades 2-4 is Friday, January 7, 2011.

Grades 5 through 12: Include the \$100 application fee with the Application and School Visit/Interview Information Forms. Application deadline for grades 5-12 is Friday, January 7, 2011.

*Application fee waivers are available to qualified families. All application and registration fees are non-refundable. Please contact the Office of Admission and Financial Aid for more information.

SIGNATURE

I acknowledge that I waive my right of access to confidential information in my child's admission file. I also understand that any misleading and/or false information pertaining to any aspect of a student's application may warrant a thorough review of the file at any time prior to or after the student's enrollment at the Episcopal School of Dallas.

Parent _____ Date _____

Please return this application to:



EPISCOPAL SCHOOL OF DALLAS

Lower School
(Beg. – 4th)
4344 Colgate Ave.
Dallas, TX 75225
www.esdallas.org

Middle and Upper School
(5th – 12th)
4100 Merrell Rd.
Dallas, TX 75229

ESD
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Visit and Evaluation Registration



Pre-K, Kindergarten, Primer/First Grade

2011-2012

Pre-K/K Deadline: November 12, 2010

Primer/First Grade Deadline: January 7, 2011

Applicant's Name _____ Date of birth _____

Part I CATS (Collaborative Academic Testing Service) 214-221-7220

Applicants for pre-kindergarten, kindergarten, primer and first grade must complete two separate testing procedures. The CATS registration form and letter can be found on our website, or copies can be mailed upon request. Please read the CATS registration form carefully. We strongly encourage our applicants to complete this testing at the earliest possible date. Applicants must register for this testing by Friday, January 7, 2011.

Part II ESD Visit and Evaluation Day

Pre-kindergarten Applicants – Saturday, January 22, 2011

_____ Yes, my child will be available to participate in a 60-minute session on this date.

Kindergarten Applicants – Saturday, December 4, 2010

_____ Yes, my child will be available to participate in a 90-minute session on this date.

Primer and First Grade Applicants (PLEASE READ CAREFULLY)

Candidates for Primer and/or First Grade may test at ESD or one of the other schools involved in the Dallas Area Independent Schools Common Testing Program. Test spaces are limited at each school, and dates may vary, so be sure to make your reservation at the earliest possible date. If testing at ESD, please indicate on which date you would like your child to test. If your child will not be testing at ESD, you **MUST** make reservation arrangements with the school test site of your choosing. Thank you!

For Primer and First Grade applicants testing at ESD, please select your desired test date:

- _____ Saturday, January 8, 2011 at 9:00 a.m.
- _____ Saturday, January 15, 2011 at 9:00 a.m.

I authorize ESD to send my child's admission test results to the schools checked below:

- | | |
|--------------------------------------|-------------------------------|
| _____ The Hockaday School | _____ Greenhill School |
| _____ Good Shepherd Episcopal School | _____ Parish Episcopal School |

If your child (Primer/First Grade applicants only) is testing at one of the schools listed above, please complete the following:

My child will be testing at _____ (school's name from list above) on _____ (date)*. I will request that the results be forwarded to ESD.

*If your child (Primer/First Grade applicants only) is testing at an alternate school; your child will be asked to come to ESD for an abbreviated visit on Friday, January 21, 2011.

I understand that, except under special circumstances determined by the test administrators, test results are not valid if a test is administered to a student more than once within a six-month period. I also acknowledge that ESD, and other ISAS member schools, discourage the practice of tutoring for admission tests, as it is not in the best interest of my child.

Signature of Parent or Guardian _____

2011-2012

Pre-K/K Deadline: November 12, 2010

Primer/First Grade Deadline: January 7, 2011



Applicant's Name _____
First Middle Last

Candidate for: ___ Pre-K ___ Kindergarten ___ Primer ___ 1st Grade

Name of person(s) completing this form _____

Relationship to the applicant _____



1. What factors contributed to the decision to apply to the Episcopal School of Dallas?
2. Please comment on what you consider to be your child's greatest strengths.
3. What are your child's greatest areas of need?
4. Describe your child's relationship with his/her family.

5. Describe your child's relationship with his/her peers.

6. Describe any condition which might affect your child's participation in our daily academic, fine arts or athletic programs.

7. Does your child currently receive any tutoring or academic enrichment outside of the classroom? If so, please elaborate.

8. Please list sibling's names, ages and schools.

PLEASE NOTE: Pre-Kindergarten and Kindergarten classes are half day (8:00 a.m. to 11:30 a.m., and 12:00 noon to 3:30 p.m.), five-day programs. Primer and First grade students attend five days per week, from 8:00 a.m. to 2:30 p.m.

I understand that withholding or misrepresenting information requested in this questionnaire may jeopardize admission or enrollment at the Episcopal School of Dallas. My signature below indicates that all the information contained in this statement is correct, complete and honestly presented.

Parent's or Guardian's Signature

Date

Parent's or Guardian's Signature

Date

Please return this form to:



EPISCOPAL SCHOOL OF DALLAS

**Lower School
(Beg. – 4th)
4344 Colgate Ave.
Dallas, TX 75225
www.esdallas.org**

**Middle and Upper School
(5th – 12th)
4100 Merrell Rd.
Dallas, TX 75229**

2011-2012

Deadline: January 28, 2011



To the parent:

After completing the portion below, please forward this form to an official at your child's current school (Head of School, Principal, Director or Registrar). Your child's school should forward an official copy of his/her transcript, **including first semester grades from the current school year, to the ESD Office of Admission prior to the deadline.**

Applicant's name _____
First *Middle* *Last*

Birthdate ____/____/____ Candidate for grade _____ Present grade _____

I hereby authorize release of the materials requested below to the Office of Admission at the Episcopal School of Dallas.

Parent authorization signature _____ Date _____

To the Head of School, Principal, Director or Registrar:

The student whose name appears above is applying for admission to the Episcopal School of Dallas for the 2011-2012 academic year. When available, please send the following information to ESD prior to the stated deadline. For our records, please indicate below which of the items are being sent. If your school does not issue grades or comments, please send a letter acknowledging receipt of this form, noting that you do not issue grades. Thank you for your assistance.

Please attach:

- _____ current year-to-date grades, 1st semester or trimester grades are preferred
- _____ grade reports from the two previous grade levels
- _____ all standardized test scores
- _____ teacher evaluation forms
- _____ citizenship/conduct reports
- _____ school profile
- _____ explanation of grading system

Signature and Title of School Official

Please return this form and requested materials to:



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4344 Colgate Ave.
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www.esdallas.org

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4100 Merrell Rd.
Dallas, TX 75229

**Common Confidential Teacher
Evaluation Form**



Pre-K, Kindergarten, Primer/First Grade

2011-2012

Deadline: January 28, 2010

Applicant's Full Name: _____ Current Grade: _____

TO THE PARENT/GUARDIAN

Please submit this form to your child's current teacher, allowing time for completion and return by the due date. I waive my right of access and that of my child to this teacher evaluation form:

X _____
Signature of Parent

Academic Attributes	Top 10% of Class	Above Average	Average	Below Average	No Basis
Knowledge of Basic Skills					
Oral Communications					
Reasoning/Problem Solving					
Intellectual Curiosity					
Ability to Grasp New Concepts					
Fine Motor Skills					
Phonemic Awareness					
Response to Feedback/Redirection					

Personal Attributes	Top 10% of Class	Above Average	Average	Below Average	No Basis
Affect/Determination/Perseverance					
Attention Span					
Organization/Responsibility					
Ability to Work Independently					
Ability to Work in Groups					
Relationship with Peers					
Creativity					
Ability to Follow Directions					
Emotional Maturity					
Citizenship/Conduct					

Attendance Record	
Number of absences, year to date	_____
Number of tardies, year to date	_____

Please select from one of the following recommendations:

Highly recommend

Recommend

Recommend with reservations because _____

Do not recommend because _____

1. Please circle the words that best describe this applicant:

Anxious	Cooperative	Kind	Manipulative	Positive Leader
Articulate	Shy	Honest	Perfectionist	Follower
Assertive	Social	Distractible	Motivated	Self-Centered
Cheerful	Disobedient	Independent	Negative Leader	Self-Disciplined
Confident	Easily Discouraged	Insightful	Irritable	Conscientious

2. Please list applicant's strengths and/or weaknesses:

3. Has outside help, enrichment, tutoring or testing been recommended? YES NO

If yes, please elaborate:

4. Parental expectations, support, and attitude toward applicant and school:

5. Additional Comments (Please attach additional sheet, if needed):

Teacher Name: _____ School: _____

Grade Taught: _____ Number of Years Teaching Student: _____

Teacher Phone Number: _____ Teacher Email: _____



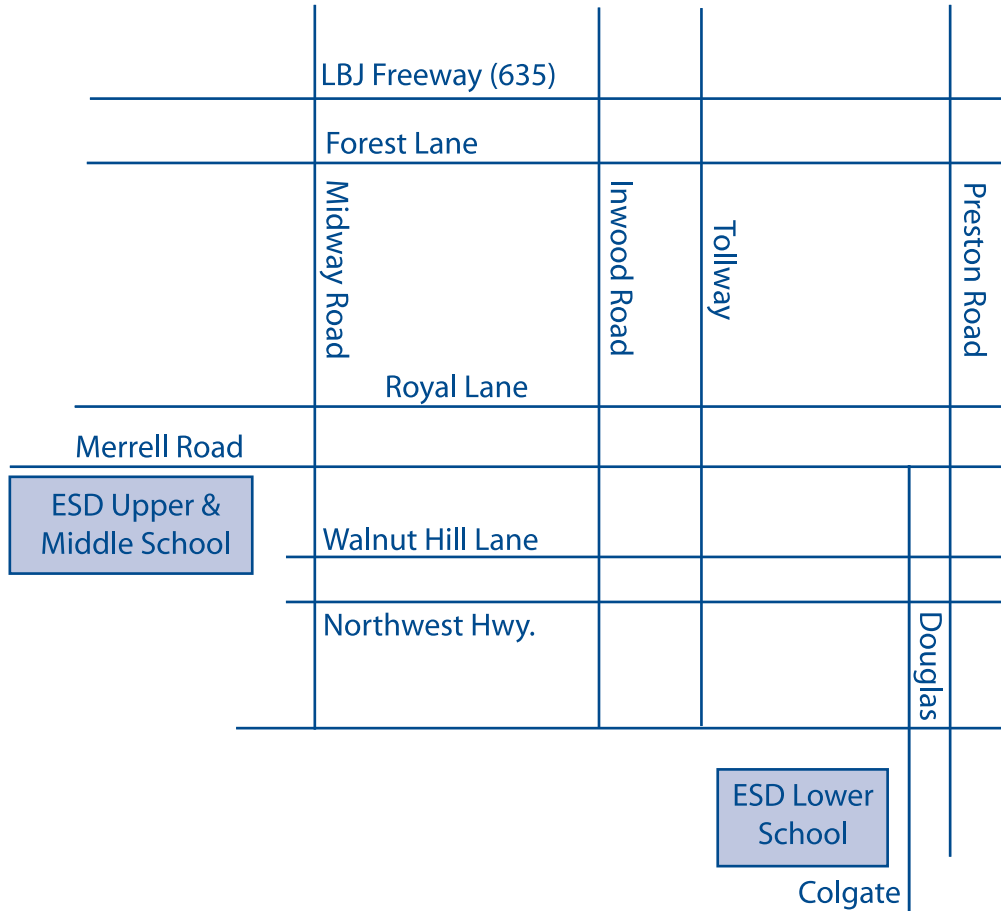
In an effort to help prospective families get to know the Episcopal School of Dallas, the Office of Admission hosts several events each academic year. Please review the options below and join us at one of our programs. We look forward to introducing ESD to your family!

Lower School Admission Previews

- Dates** **Tuesday, October 5, 2010 at 9:15 a.m.**
Wednesday, October 20, 2010 at 9:15 a.m.
Thursday, November 11, 2010 at 9:15 a.m.
- Description** An opportunity to learn more about the Lower School program, beginning with brief presentations by the Rector and Headmaster, Head of Lower School, the Lower School Chaplain, Director of Admission and Financial Aid and a few ESD students. Small group tours will be led by ESD parents following the presentations in the theater. This program typically concludes by 11:00 a.m.
- Where** **ESD Lower School**
4344 Colgate Avenue
Dallas, Texas
Lower School Theater
- Registration** Please contact the Office of Admission, (214) 353-5738 or admission@esdallas.org, to make a reservation to attend one of these previews. In order to make the program as beneficial as possible for everyone, we do limit the number of guests. Please call in advance to make a reservation. These programs are for adults only.

Pre-elementary Application Information Sessions

- Dates** Wednesday, September 8, 2010 at 9:30 a.m.
Tuesday, September 28, 2010 at 9:30 a.m.
- Description** This information session is specifically designed for parents who are interested in applying to the pre-elementary program for their children, 3 years old through first grade. Get all of your questions answered regarding the application and evaluation process – the what, when, how, and why. This session is very beneficial to parents who are beginning the independent school application process for the very first time. The program lasts approximately one hour.
- Where** ESD Lower School, 4344 Colgate Avenue, Dallas, Texas 75225
Lower School Theater
- Registration** You may register for this session by calling the Office of Admission, 214-353-5837 or emailing us at admission@esdallas.org. These sessions are for adults only.



OFFICE OF ADMISSION CONTACT INFORMATION

Monday through Friday - 8:00 a.m - 4:00 p.m.
 Lower School inquiries - 214-353-5738
 Middle and Upper School inquiries - 214-353-5827
 Fax - 214-353-5872
 ESD Operator - 214-358-4368

Ruth Burke, Director of Admission and Financial Aid, ext. 5601
 Chris Gonzales, Associate Director of Admission and College Guidance, ext. 5937
 Shelle Montgomery, Assistant Director of Admission and Financial Aid (5th and 6th grades), ext. 5827
 Cindy Newsom, Assistant Director of Admission/Marketing (7th and 8th grades), ext. 5944
 Ashley Beck, Lower School Admission Coordinator, ext. 5738
 Corey Henderson, Admission Coordinator, ext. 2503

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