

Notes from Nurse Carla and Nurse Biggs

Welcome to ESD!

We would like to introduce ourselves to you and help you navigate the health clinic and necessary forms for your new student.

I am Carla Thomas, the Lower School Nurse. The children know me as “Nurse Carla” and I will be caring for your children’s illnesses and “boo-boos” while they are at school. I am a registered nurse with 40 years’ experience in maternal-child health and have been at ESD for the past 15 years as the LS nurse. I love caring for my little babies (the students) and my big babies (the faculty, staff and parents!) at ESD and I consider each one of them an extension of my own family!

I am Marcia Biggs, the Middle and Upper School Nurse. The kids usually call me Miss Biggs or Nurse Biggs. I, too, am a registered nurse, but I am younger than Nurse Carla (I had to rub that in) so I only have 25 years experience in treating the” boo-boos.” We are a family for sure. It is a joy to take care of your kids!

As you complete your enrollment for your child, you will be asked to fill out many forms. And yes, that includes forms for the health clinic! We use an EMR system (electronic medical record) that is completely web-based (Magnus Health is the provider) so your parental authorization form, student health information form and emotional wellness form will all be initiated on-line. This information is HIPPA and FERPA protected and is unique to each student. The **only** form that will be downloaded is the physical examination form. **ESD requires a physical exam on every student every year as part of their enrollment. You must also provide a lifetime immunization record with the physical examination that is signed or stamped by the physician’s office.** Other forms accessible on-line, and should be completed, if applicable, are allergy and asthma forms and a “Parent Request to Administer Medication” form if your child will be taking medication in the clinic on a regular basis (inhalers, EpiPens or Auvi Q's apply, so please complete this form if you will be supplying one of these medications for the clinic or if your child will be self-carrying at school). If you note a severe allergy or asthma for your child, you will be required to complete an Asthma Action Plan or an Allergy Action Plan in Magnus Health as a checks and balance system.

You will have access to the Magnus Health website once you receive your Senior Systems My Backpack login information. The login to Magnus Health will be the same as your My Backpack login. Magnus Health provides a code unique to each student; they will give you instructions for submitting the completed physical examination form so it is imported into the correct student chart. **Please do NOT return these forms to the school.**

ALL forms must be complete and on file in Magnus Health by July 28, 2017. PLEASE NOTE: Your child’s enrollment is not considered complete until all health forms are complete in Magnus Health and the physical and immunization record has been returned to the Magnus Health site. Magnus Health will send you email reminders as the deadline approaches if your forms are incomplete.

Upper School students will not be allowed to practice with athletics until all forms are complete and on file. Fall sports start practicing on August 1, 2017. Please make sure we have your forms so your child can play with us!

Thank you for entrusting us with the care of your precious children! Please do not hesitate to contact either of us if you have any questions or concerns.

Carla Thomas, RN
thomasc@esdallas.org
214-353-5773 (direct line)

Marcia Biggs, RN
biggsm@esdallas.org
214-353-5867 (direct line)